



Our ref: lmo/wda

October 2015

Dear Class of 2015

Awards Evening - Class of 2015

I am delighted to invite you to our Year 11 Awards Evening to be held in the Upper School Hall on Wednesday 25th November 2015, where you will be presented with your GCSE certificates.

The evening will commence at 6.15pm with refreshments in the Dining Hall followed by a prompt start at 7.00pm in the Hall for the presentations. We expect the evening to finish at approximately 8.00pm. Please note that there is a formal dress code for all: gentlemen are requested to wear a jacket and tie (no jeans or trainers).

Please ask your parent/carer to complete and return the attached slip to Ms Daubney in the Upper School Office by Friday, 13th November 2015. If you are unable to come we would still appreciate a reply, as we rely on this information for organisational purposes.

We look forward to seeing you and celebrating your achievements.

Yours sincerely

Mrs Lucy Monk
Principal

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Please return by Friday 13th November 2015 to Ms Daubney (Upper School Office)

Name:

I/we will/will not be attending the Year 11 Awards Evening on Wednesday, 25th November.

Please indicate the number of seats required for Guests: _____ (maximum of 2)

Current school/college/employment: _____

Courses/position: _____



PRINCIPAL: Lucy Monk
REGIONAL DIRECTOR: Mark Phillips