



9th May 2016

Dear Parent/Carer

Re: Mr Miley – English Teacher

I am writing to confirm that Mr Miley has left the school due to ill health. We wish him a swift recovery and all the best for the future. In the intervening period, whilst we secure a permanent replacement English teacher, all of Mr Miley's classes will be taught by Mr J Stevens. Mr Stevens is an experienced teacher, and is being ably supported by both the Ark Helenswood English team and Ark Schools Network lead to ensure that he settles into life at the Academy as quickly as possible.

Please do not hesitate to contact Ms M Hinds, Head of Faculty: English and Communications, if you have any concerns regarding your daughter's English class. I will write to confirm a permanent replacement as soon as possible.

Yours faithfully

Mrs L Monk
Principal