

Parent Letter (email) - Provisional

Dear Parent / Carer

As I am sure you are already aware from your daughter, Monday 16th July 2018 is our whole school Sports Day. The girls have been briefed as to expectations but we wish you make you aware of the following:-

- The event will be held at the Lower School so all students must arrive at this site ready for an 8.45am start. Yr7, 8&9 will report to the back courts for line-up: Year 10 will go to the sports hall.
- Students in year 7-9 will go to line up as normal. Year 10 will go straight to the Sports Hall.
- Students must wear their correct Helenswood PE kit to school with their blazer over the top. Failure to wear correct PE kit will result in isolation. No kit will be leant out.
- The canteen will be open from 10am – 2.00pm so students will be able to access food and drink regularly throughout the day as usual. The weather is set to be warm so please ensure that if your daughter is not using the canteen, they have plenty of food and **water** with them. There will be an ice cream van on site so some additional money is recommended.
- Please ensure that students have plenty of **sun cream** and hats if appropriate. An umbrella may be advisable for shade.
- Please encourage your daughter to participate in Sports Day. **All students** are expected to take part in a **minimum of one activity**. This does not have to be a track event so those students who have existing injuries or medical issues such as knee problems, can opt to take part in a throwing activity.
- If your daughter is unable to participate for any reason they must bring a signed written note. She will be given an alternative activity for the day.
- If students arrive without a legitimate note; without kit / incorrect kit; or refuse to take part, we will follow our behaviour system.
- Water fights will not be permitted.
- This is a closed event so is not open to spectators.
- All students will be dismissed from the front field at **3.05pm**.

Where possible, if it is necessary to cancel we will make the decision before the day so please keep an eye on the school website over the weekend of the 14th/15th July for any updates.

If the event is cancelled all students will need to be in full school uniform with correct equipment, and will follow their normal timetable.

We hope this will be an enjoyable day. Thank you for your support,

Miss E. Poole