



May 2016

Dear Parent/Carer

Following a number of complaints from residents of Harkness Drive, Norcross Close and St Helens Down over recent months, please could I ask you to ensure that you park considerately on The Ridge whilst dropping or collecting your daughter from the Upper School site.

Local residents should be able to access their driveways, allocated parking areas and not be prevented from entering or exiting their roads by cars waiting for Ark Helenswood students.

In addition to this it has been noted that an increasing number of parents/carers are using the Upper School car park to wait for students at the end of the day. I would remind you that this area is designated for staff parking only for Health and Safety reasons.

Thank you for your co-operation in this matter.

Yours faithfully

Mrs L Monk
Principal