



Our ref: HPh/FPe

April 2016

Dear Parent/Carer

RE: YEAR 7 PARENTS' EVENING

I would like to remind you that there will be a Year 7 Parents' Consultation Evening between **4.30 pm – 6.30 pm**, as follows:

WEDNESDAY 20 APRIL 2016

This will be an opportunity for you to meet the staff who teach your daughter and to discuss her progress, effort and behaviour. This evening is of enormous benefit to both parents and staff as it helps us all to build up a clear picture of your daughter so that we are more able to cater for her individual needs. In addition, we may be able to suggest ways in which you can further support your daughter's learning, both in and out of school.

To ensure that the evening runs as smoothly as possible, an appointments system will be used. Your daughter will be responsible for making your appointments and will be welcome to attend with you if you so desire. We have attached an appointment sheet to this letter so that you can see its format. Please would you indicate for your daughter the period of time during the evening when you will be attending? She should then take the sheet with her to school and should endeavour to make appointments with as many subject teachers as possible.

Will you please return the slip below to your daughter's Form Tutor to indicate your attendance. Many thanks for your continued support and we look forward to seeing you.

Yours sincerely

Mrs H Phillips
Head of Year 7



PLEASE RETURN TO YOUR **FORM TUTOR**

YEAR 7 PARENTS' EVENING – WEDNESDAY 20 APRIL 2016

We are *able / *unable to attend the above Parents' Evening {* Please delete as appropriate}

Daughter's Name of Form

Signed(Parent/Carer) Date



PRINCIPAL: Lucy Monk