



October 2016

Dear Parent/Carer,

RE: YEAR 7 TUTOR EVENING

We are very pleased to invite you and your daughter to a Year 7 Tutor Evening on **WEDNESDAY 12TH OCTOBER 2016**, between **4.30 pm – 7.00 pm**.

This will be an opportunity for you to meet your daughter's Form Tutor and discuss how your daughter is settling in to life at Helenswood. Your appointment will last no longer than 5 minutes and to make the evening run smoothly, please could you contact the lower school reception to make an appointment with your daughter's tutor.

Mr Clarke will be available to talk about E-Safety between 5.00 pm – 6.30pm, in the Drama Studio.

Please return the slip below to your daughter's Form Tutor to indicate your attendance and we look forward to seeing you.

Yours sincerely

Mrs H Phillips
Head of Year 7

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PLEASE RETURN TO YOUR FORM TUTOR

YEAR 7 TUTOR EVENING – WEDNESDAY 12TH OCTOBER 2016

We are able to attend the above Tutor Evening and have made an appointment with the form tutor at:-

Time

Daughter's Name of Form

Signed (Parent/Carer) Date



PRINCIPAL: Tracy Dohel