



Our ref: csc/wda

19th April 2016

Dear Parent / Carer

Re: Year 11 BTEC Level 1 / 2 Children's Play Learning & Development

I write to inform you that unfortunately Mrs Nugent is unwell and at present is unable to return to school. I am sure you will join with the Helenswood Academy team in wishing her best wishes and a swift recovery.

Although Mrs Nugent is absent we have ensured minimal disruption to the delivery and marking of your daughter's option subject. Mrs Walker, who has been teaching your daughter for the past few weeks, will be continuing to support your daughter with examination preparation and coursework, along with the marking of all work. Mrs Walker is an experienced teacher and will ensure that your daughter continues to progress well within the subject. She has already built up a fantastic rapport with the class and your daughter is progressing well towards her target grade.

Please do ensure your daughter is continuing to revise at home for her May CPLD examination.

Please do not hesitate to contact me should you have any queries regarding your daughter's CPLD qualification.

Yours faithfully

Miss C Scott
Head of Business Studies